

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 11<sup>th</sup> JULY 2022

### Present:

Mary Budge  
Brian Ruby  
David Daniells  
Stuart Maher  
Adrian Parsons  
Mervyn Stephens  
Richard Randall

### In Attendance:

Mrs A Jones (Clerk)  
Mrs Hayley Budge

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

### 1. RECEIVING APOLOGIES FOR ABSENCE

- 1.1 Councillor R Hudson – Apologies sent.
- 1.2 Councillor S Sandercock – Apologies sent
- 1.3 Councillor C Walters – Apologies sent Covid

### 2. PUBLIC SESSION SUSPENSION OF STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK

- 2.1 No members of the Public attended the Parish Council Meeting.

### 3. DECLARATIONS OF INTEREST

- 3.1 No Councillors declared an interest.

### 4. APPROVING MINUTES

- 4.1 Minutes from 13<sup>th</sup> June 2022 proposed and agreed 1st Cllr S Maher 2nd Cllr B Ruby as a true record for the Chairman to sign and date.

### 5. REVIEW OF PLANNING APPLICATIONS

- 5.1 PA22/03147 Proposed conversion of redundant stables for use as a one-bedroom residential dwelling. The Stables North Hill Launceston Cornwall PL15 7PQ - Parish councillors made a site visit and considered the application at the PCM on 11/7/22. They were of the opinion that this is not a redundant building, was not in keeping with the surrounding built form and not in the traditional Cornish style, it was not considered appropriate to retain and does not enhance the immediate setting. In addition, there is no infrastructure or services to support the development and it will not promote sustainable travel or limit future car use and therefore does not comply with Housing Policy H3 of the North Hill Neighbourhood Development Plan, Policy 7 of Cornwall County Council Local Plan or the National Planning Policy Statement paras 80 and 124. Councillors voted 5 – 0 to reject the application with 2 deciding to abstain.

### 6. REVIEW OF CORRESPONDENCE

- 6.1 Tony Milton Dog Bins Biffa – An invoice has been received from Biffa requesting the full annual payment for 2022 – 2023. The Parish Councillors are happy to pay for the Dog Bins but will not pay up front nor for the up-and-coming year. Councillors wish to pay quarterly in arrears. Proposed 1<sup>st</sup> Cllr M Stephens 2<sup>nd</sup> Cllr S Maher with all Councillors in favour. Clerk to contact Biffa (Tony Milton and Mark Bennett).

Sign & Date \_\_\_\_\_

Chairman

- 6.2 Internet Banking – The Chairman and Clerk have finally completed the process of applying for Internet Banking and are able to use this facility with immediate effect.
- 6.3 Earl & Crocker – Correspondence has been received from Michele May of Earl & Crocker requesting the Parish Council to confirm the exact area sold Mrs Provis and Mrs Yeo as there has been some confusion at the Land Registry. Clerk and Chairman to confirm and respond to Earl & Crocker.
- 6.4 CALC – Clerk to email Councillors the information received from CALC regarding training.

## **7. REVIEW OF CLERK'S REPORT**

- 7.1 Complaints Procedure – To defer to the next meeting.
- 7.2 Play Area Seating – Councillor Maher to look into the seating for the Play Area and to get quotes.
- 7.3 Play Area Bins – Clerk to purchase a Bin from Glasdon. Secure concrete base is needed. Proposed 1<sup>st</sup> Cllr S Maher 2<sup>nd</sup> Cllr R Randall with all Councillors in favour.
- 7.4 Bathpool Defib – All Councillors are happy to support installation of a Defib in Bathpool. Clerk to liaise with the committee and how much money they have already raised.
- 7.5 Silver Passat – Clerk to write a letter to the alleged family whom owns the Passat and request politely if they can remove as soon as possible as the Parish Council's Insurance Policy does not account for uninsured, non mot'd nor scorned vehicles.
- 7.6 Bathpool Signs – It seems the signs in Bathpool are being vandalised, report to Oliver Jones for this to be sorted and to request the strimming of the areas around the signs.

## **8. NORTH HILL CEMETERY**

- 8.1 North Hill Cemetery – A site visit was held on Monday 27<sup>th</sup> June to discuss the process of the Cemetery. Unfortunately, Mr Gubbin was not in attendance therefore the sub-committee are to hold another site meeting on Monday 25<sup>th</sup> July 7.30pm, with Esther Hall to review necessary regulations and to gain professional advice.

## **9. FINANCES**

- 9.1 Authorisation of Expenses – Proposed 1<sup>st</sup> Cllr S Maher 2<sup>nd</sup> Cllr R Randall with all Councillors in favour.  
- A Jones £79.00 Ink Postage - CHQ  
- Tower Mint £657.84 Jubilee Medals – BACS  
- Gareth Pollard £75.00 Internal Audit -BACS
- 9.2 Wages - Wages of £719.64 to cover room rent, internet and mobile costs were authorised.
- 9.3 Update of Current Account as of 28 June 2022 - £13150.75
- 9.4 Update of Savings Account as of 11<sup>th</sup> March 2022 - £1.07
- 9.5 Monthly Budget Sheet - Provided for information. Clerk to Check Formulas.
- 9.6 RAG - Provided for information. No comments were raised.
- 9.7 Finance Councillor – The Clerk has requested a Councillor to check the Accounts on a quarterly basis in line with regulations. Councillors proposed Cllr R Randall. 1<sup>st</sup> Cllr S Maher 2<sup>nd</sup> Cllr A Parsons with all Councillors in favour.

## **10. NEXT MEETING**

- 10.1 Next Meeting - Monday 8<sup>th</sup> August 2022 at 7.30pm.

Meeting ended at 9.15pm.

Sign & Date \_\_\_\_\_  
Chairman